



HANMER SPRINGS
RETREAT



Hanmer Springs Retreat

Wedding Compendium

vrhotels.co.nz | 03 315 5138



Congratulations on your engagement

Your wedding day is undoubtedly one of the most cherished moments in your life, and it's our sincere commitment to make it a day you've always envisioned.

Hanmer Springs Retreat boasts exceptional facilities for your wedding reception. Our beautiful garden and function rooms provide a breathtaking backdrop, with panoramic views of the Amuri Ranges, creating the perfect ambiance for your ceremony, pre-dinner drinks, canapés, or your wedding breakfast.

Our dedicated team at Hanmer Springs Retreat is excited and ready to assist you throughout the planning process and on your special day. Your dream wedding is our priority, and we can't wait to help turn it into a reality.

Please feel free to reach out to us at any time, and let's begin this wonderful journey together.



Wedding Planning

At Hanmer Springs Retreat, your wedding planning experience is our privilege. Our seasoned wedding team is dedicated to handling all the crucial details to craft your perfect day. Choose from three thoughtfully designed wedding packages, or let us create a custom wedding tailored to your dreams.



Venue of Your Dreams



Accommodation

Nestled among the majestic Amuri Ranges, hosting your wedding at Hanmer Springs Resort is a breathtaking experience. When you entrust us with your special day, we leave no stone unturned to ensure its seamless and unforgettable execution. Hanmer Springs Retreat offers accommodation for all your guests with 33 luxurious rooms and units. Our wedding packages even include a complimentary night in our exquisite Bridal Suite. Alternatively, we can assist you in curating your day from the ground up. We are thrilled to be part of the celebration marking the next chapter in your and your partner's life.

Dining

At Five Stags Restaurant Hanmer Springs, revel in the comfort of home with the ambiance of your local haunt. Indulge in honest, high-quality kiwi cuisine, each dish thoughtfully paired with a choice of beer or wine. Emulating a hunting lodge, our restaurant's menu boasts hearty, rustic New Zealand fare, refreshed seasonally to tantalize your taste buds. We take pride in serving the finest meats in town, cooked to perfection. Five Stags is not just a restaurant; it's a place where locals and tourists alike come together to unwind, connect with friends, and savor delicious food. So, whether you're at the bar or enjoying a meal, relish the flavors of the wild and share tales of hunting adventures and camping trips with fellow enthusiasts.

Leisure

Hanmer Springs offers an array of activities to suit every interest. Savor delectable food and wine in the Hurunui region or embark on a captivating winery tour. Pamper yourself with a luxurious spa treatment at the renowned Hanmer Springs Thermal Pools and Spa. Seek an adrenaline rush at the Adventure Centre or take the plunge with a Hanmer Springs Bungy experience. For family holidays, treat the kids to a day of mini-golf and animal feeding at the Animal Park. Whatever your idea of relaxation, Hanmer Springs has something for everyone.



Wedding Package

Package 1

\$1200.00

Inclusions

- Tables, Chairs, Crockery, Glasses
- Black or white tablecloths
- Easel to display floor plan.
- Floor plan to your requirements
- Microphone for speeches
- Cake Table and gift table

Ceremony

- Add \$500.00 to wedding package cost
- Registry table, chairs to sign
 - 20 chairs placed for your guests
 - Basket with canapes, beverages to take while you have your photo taken

Menu \$68.00

MAINS (choose any 2 of the following)

- Crispy salmon
- Greek lamb salad
- Roast Lamb
- Indo-Kiwi Butter Chicken
- Roast Chicken in Herbs & Spices
- Roast Pork Shoulder with apple cider Jus
- Roast Beef with Mustard
- Asian Stir-Fried Chicken with Noodles or Steamed Rice

SIDES

- Roast Potatoes OR Mash Potatoes (Any 1)
- & steamed seasonal vegetables OR Herb and Garlic Roasted Veg (Any 1)
- Cumin Rice, Vegetable Raita, Cumin Potatoes (If you choose Indo-kiwi Butter chicken in Mains)

DESSERTS (choose any 2 of the following)

- Boysenberry Cheesecake with Vanilla Ice-cream
- Hot Apple Crumble & Ice Cream
- Fresh Fruit salad with Vanilla Ice cream
- Kiwi Fruit Pavlova with Chantilly Cream and fruit salad
- Saffron Scented Rice Pudding

Indulge

Complimentary night in Bridal suite on your wedding night and receive a bottle of bubbles, Breakfast served to your suite, late check out

Package 2

\$1200.00

Inclusions

- Tables, Chairs, Crockery, Glasses
- Black or white tablecloths
- Easel to display floor plan.
- Floor plan to your requirements
- Microphone for speeches
- Cake Table and gift table

Ceremony

- Add \$500.00 to wedding package cost
- Registry table, chairs to sign
 - 20 chairs placed for your guests
 - Basket with canapes, beverages to take while you have your photo take

Menu \$75.00

ENTREE (choose any 2 of the following)

- Soup with Bread Rolls
- Artisan Breads with Dips
- Beetroot and Feta salad + Green Garden Salad H. Dressing
- Chickpea Salad + Green Garden Salad H. Dressing

MAINS (choose any 2 of the following)

- Indo-Kiwi Butter Chicken
- Roast Chicken in Herbs & Spices
- Roast Pork Shoulder with apple cider Jus
- Roast Beef with Mustard
- Asian Stir-Fried Chicken Haka Noodles
- Crispy Pork Belly with Apple Cider Jus

SIDES

- Roast Potatoes OR Mash Potatoes (Any 1)
- & steamed seasonal vegetables OR Herb and Garlic Roasted Veg (Any 1)
- Cumin Rice, Vegetable Raita, Cumin Potatoes (If you choose Indo-kiwi Butter chicken in Mains)

DESSERTS (choose any 2 of the following)

- Boysenberry Cheesecake with Vanilla Ice-cream
- Hot Apple Crumble & Ice Cream
- Fresh Fruit salad with Vanilla Ice cream
- Kiwi Fruit Pavlova with Chantilly Cream and fruit salad
- Saffron Scented Rice Pudding

Indulge

Complimentary night in Bridal suite on your wedding night and receive a bottle of bubbles, Breakfast served to your suite, late check out

Package 3

\$1200.00

Inclusions

- Tables, Chairs, Crockery, Glasses
- Black or white tablecloths
- Easel to display floor plan.
- Floor plan to your requirements
- Microphone for speeches
- Cake Table and gift table

Ceremony

- Add \$500.00 to wedding package cost
- Registry table, chairs to sign
 - 20 chairs placed for your guests
 - Basket with canapes, beverages to take while you have your photo taken

Buffet Dinner Menu \$95.00

ENTREE (choose any 2 of the following)

- Samosas (canapes size)
- Spring roll (canapes size)
- Onion rings
- Sweet and sour chicken bites
- Spicy chicken wings with roasted sesame.
- Prawn twisters

Salads

- Garden Salad or Coleslaw

Hot Sides

- Herb Roasted Gourmet Potato Or Seasonal Steamed Vegetable

Hot Dishes (choose any 1)

- Macaroni and Cheese
- Veg Dumplings with Sweet chilli sauce
- Indo-Kiwi Butter Chicken

Carvery (Choose any 2)

- Roast shoulder of pork with crackling and gravy
- Garlic and Herb Roast chicken with traditional gravy
- Roast Beef with traditional gravy
- Roast lamb and Mint jelly

Dessert

- Chocolate Cake or Carrot Cake or Apple crumble with ice cream
- Cut Fruit Platter or local cheese and fruit platter

Large Grazing Table \$85.00

- Cheeses (e.g., cheddar, blue cheese, brie, smoked cheddar, camembert)
- Charcuterie (e.g., prosciutto, salami, chorizo)
- Fruits (e.g., berries, oranges, grapes)
- Vegetables (e.g., carrots, celery, radishes, cherry tomatoes, peppers, cucumbers, endive leaves)
- Olives (e.g., Kalamata, green, or marinated mixed olives)
- Marinated artichoke hearts
- Marinated roasted red peppers.
- Pickles (e.g., cornichon)
- Dried fruit (e.g., apricots, cranberries, cherries)
- Nuts (e.g., almonds, cashews, pistachios, hazelnuts)
- Crackers (choose different shape crackers for more interest; include gluten-free crackers for guests on special diets)
- Crunchies (e.g., baked chickpeas, popcorn, pretzels, cheese sticks)
- Dips (e.g., hummus, olive oil, beetroot relish, capsicum relish, onion relish, cheesy dip, baba ghanoush)
- Chocolate covered dried fruit or nuts.
- Pretty garnishes (e.g., kiwis, pomegranate, fresh figs, passion fruit, dragon fruit, starfruit, fresh herbs, edible flowers)
- Condiments (e.g., specialty mustards, honey, honeycomb, jams/ preserves)
- toasted breads (e.g., garlic bread, rye, ciabatta and Turkish loaf)
- special large roast champagne ham (guest can carve them self)

Indulge

Complimentary night in Bridal suite on your wedding night and receive a bottle of bubbles, Breakfast served to your suite, late check out

Beverage Options

Beverages on consumption

To allow for flexibility with our beverage service, we are able to offer beverages to be served on consumption – Either by a bar tab or guests pay as they go

Beverage packages

A Beverage Package for unlimited service of standard New Zealand Beers, selection of house wines. Soft drinks and juice is available for service during your Reception (please enquire for prices)



Beverage list

Bottled beers

Steinlager pure tui
Steinlager classic
Waikato
Speights amstel light

Spirits

Rum
Bacardi
Vodka
Brandy
Bourbon
Gin
Whiskey

Imported beers

Heineken
Stella artois
Pure blonde
Corona

Non alcoholic beverages

Orange or Apple Juice
New Zealand Mineral Water
Soft Drinks

Beverage list

All beverages are charged on consumption unless a package is specified. As responsible hosts we reserve the right to refuse service to guests if necessary.

Wine list

Champagne

NV Moet & Chandon Brut Epernay, France
Deutz France

Sparkling

NV New Zealand Lindauer Brut
Prosecco Italy

Chardonnay

Trout Valley Nelson
Kahurangi Nelson
Villa Maria Hawke's Bay
Volcanic Hills Rotorua
Kahurangi Mt Arthur Nelson

Sauvignon blanc

Trout Valley Nelson
Kahurangi Nelson
Villa Maria Hawke's Bay
Volcanic Hills Rotorua

Riesling

Trout Valley Nelson
Vidal Estate Hawke's Bay

Gewurztraminer

Kahurangi Nelson

Pinot gris

Trout Valley Nelson
Kahurangi Nelson
Vidal Estate Hawke's Bay

Dessert wine

Mouton Cadet Marlborough

Cabernet blends

Kahurangi Nelson
Kahurangi Montepulciano Nelson
Craggy Range Hawke's Bay

Shiraz/syrah

Left Field Hawke's Bay
Kidnappers Hawke's Bay

Pinot noir

Trout Valley Nelson
Kahurangi Nelson
Anthem Discover Nelson
Kahurangi Mt Arthur Nelson
Volcanic Hills Rotorua

A selection of wines are available on request and the list could change seasonally.

To ensure that none of your guests become intoxicated, food must always be available when serving alcohol. As responsible hosts we reserve the right to refuse service to guests if necessary.

WEDDING BOOKING FORM

This form must be completed and returned with your deposit to confirm your wedding booking.

Brides Name: _____ Grooms Name: _____

Postal Address: _____

Physical Address: _____

Telephone: _____ Fax: _____

Email: _____ Wedding Organiser:
(on behalf of Bride)

Function Name :
(I.e. Brides Name/Grooms Name Wedding)

Function Date & Time: _____

Catering Numbers for wedding: _____

Accommodation Required: High Season - 42 Rooms _____ OR Low Season - 20 Rooms _____

Date/s Accommodation Required: _____

Credit Card details as a guarantee for deposit, wedding account and any unpaid charges:

Credit Card Type: _____ Holders Name: _____

Credit Card Number: _____ Expiry Date: _____

We have carefully read and have fully understood the wedding terms and conditions as outlined by Hanmer Springs Retreat. We agree to adhere to these terms and conditions; as such, we wish to confirm our wedding to be held at Hanmer Springs Retreat as per details given on this booking sheet.

Brides Signature: _____

Grooms Signature: _____

Date: _____

Please return signed and completed by email to hsr.reservations@vrhotels.co.nz



Conference Terms & Conditions

1. Price variations

- The Bride and Groom will be notified of any unavoidable price changes no later than ninety (90) days prior to your date. While we endeavour to maintain prices as originally quoted to you, they may be subject to alteration particularly when bookings are made well in advance.

2. Rooms/accommodation

- To ensure you and your guests have the best experience possible, The Hotel will hold block all accommodations exclusively for your special day, providing you accommodations for up to 84 guests (42 rooms) on the day of your special event. Upon receipt of the wedding booking form the block will be put in place.
- The number of rooms confirmed at the time of booking will be charged regardless if used or not.
- Any rooms left (i.e. not occupied) will be charged to the master wedding account and are the responsibility of the Bride and Groom to pay.
- All guests making a booking as part of the wedding accommodation block are required to provide credit card details to guarantee their booking no less than 21 days prior to date of check-in unless arranged to be guaranteed by the Bride & Groom.

3. Cancellations

- All cancellations must be in writing.
- The deposit is non-refundable.
- Cancellations outside of 90 days will not attract any cancellation charges.
- Cancellations inside of 90 days and outside of 21 days will attract 50% cancellation fees.
- Cancellations inside of 21 days will attract 100% cancellation fees.
- Cancellation of services required includes but is not limited to accommodation rooms, wedding venue hire & food catering charges.
- The reduction (drop in numbers) in any services listed above are also subject to cancellation fees as outlined above.

4. Guaranteed food & beverage numbers

- Final catering numbers are to be advised no later than 21 days prior to the wedding. This is regarded as the minimum number for catering purposes, and this number will be charged on your final account regardless of any drop in numbers. Any increase in numbers will be charged accordingly.

5. Food & beverage selection

- Food and beverage selections must be made one month prior to the function, after this time the Hotel will automatically make the selections on your behalf.
- Menus and Wine List are subject to change, please contact the hotel to obtain an updated menu when making your menu selection.
- No Food or Beverage of any kind will be permitted to be brought into or removed from the Hotel by the Bride and Groom, guests or invitees without prior approval from the Hotel Manager.

6. Check in & check out

- It is the Bride & Grooms responsibility to inform all guests that Check Ins and Check Out times are to be adhered to. Check In is 3.00pm & Check Out is 10.00am.
- Guests who are due to depart the hotel, who have not vacated their room by 10am are liable for a late check out charge of \$20.00 per hour.
- Check In can not be guaranteed earlier than 3pm – please take this into account when planning your wedding reception.
- If you are having an earlier wedding than 4pm it is recommended that you stay the night before so that room access can be guaranteed for the comfort of your guests.

7. Decorations

- Wedding table items/decorations are the responsibility of the Bride & Groom to arrange and organise the placement of on the tables. We are available to decorate the tables within reason, please discuss your requirements with management.
- It is the Bride and Grooms responsibility to arrange collection of all material (e.g: decorations, flowers, cakes) within 24 hours after event.
- It is prohibited to use screws, nails, tacks, or any similar fixing devices on any part of the interior or exterior of the venue, except with prior written consent of the Hotel Manager.

8. Marquees

- Depending on your wedding requirements a marquee maybe required. Any marquee requirements must have authorisation from the Hotel Manager at the time of booking.
- The hotel will not provide any items associated with the Marquee. Including but not limited to tables, chairs, table cloths, napkins, flooring/staging, sound equipment, lighting, crockery, cutlery, flowers, decorations etc. This is the responsibility of the client to hire and pay directly with contractor/supplier.

9. Music options

- All music regardless of what type must be finished by 12 midnight.
- Live bands can only be arranged if the entire hotel is booked.

10. Insurance & damages

- Hanmer Springs Retreat will take all necessary care, but does not accept any responsibility for damage to or loss or loss to any property or merchandise left in the Hotel prior to, during or after any event.
- On signing the terms and conditions the client accepts responsibility for all damages to the venue i.e walls, carpet, doors, tables, chairs, or any equipment etc. The client accepts to pay the full amount of repair and/or replacement.

11. Partnership

- Contained in this contract are the detailed commitments and arrangements to be provided for your wedding. To enable the hotel to provide our best possible service, you should indicate any requirements beyond the level of these commitments upon return of the signed copy of this agreement to the Hotel.
- Client obligations relevant to deposits and cancellation terms are embodied in this agreement. Any changes can be requested in writing to the hotel, but not necessarily granted. The Hotel will only agree to any alterations to arrangement details in this document in writing.

12. Confirmation

- All wedding bookings must be received in writing using the Wedding Booking Form, signed accepting the Terms & Conditions at the time of booking.
- The Hotel will accept provisional wedding bookings for (1) month and then to secure the date the deposit must be paid.

13. Deposit

- A deposit of \$2,500.00 is required no later than one (1) week after receipt of the signed wedding booking form and terms and conditions. Failure to pay the deposit within this time will result in the booking being released.
- Full payment is required 21 days prior to the wedding date when you will be provided with a total wedding estimate. Please note any additional on consumption charges such as beverage will be required to be paid in full upon departure from the hotel.

14. Payment

- A Proforma account will be provided 30 days prior to the wedding date. This has to be paid 21 days prior to your wedding for the total estimated amount of Accommodation & Food.
- On consumption charges such as beverage are required to be settled in full at the end of the reception or on departure if this has been discussed beforehand with Management.
- The Bride and Groom accept responsibility for all accounts (e.g. accommodation, dinner, laundry, telephone charges, liquor, mini bar and any other miscellaneous charges) for the guests or invitees staying in the Hotel that are not paid directly on departure.
- Credit Cards cannot be accepted for payment of accounts over \$5,000.



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